

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Hiring Manager's Name]
[Facility/Company Name]
[Facility Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Licensed Vocational Nurse (LVN) position at [Facility/Company Name] as advertised on [where you found the job posting]. With my [X years/months] of experience in nursing and a strong dedication to providing high-quality patient care, I am enthusiastic about the opportunity to contribute to your team.

During my tenure at [Previous Employer or Relevant Experience], I successfully [mention a relevant achievement or responsibility, such as "managed a caseload of patients," "developed care plans," or "assisted in various medical procedures"]. My experience has equipped me with the ability to assess patient needs, collaborate with interdisciplinary teams, and deliver compassionate care to patients and their families. I am particularly drawn to [Facility/Company Name] because of [mention any specific reason related to the organization, such as their mission, values, or a specific program they offer]. I admire your commitment to [specific value or principle], and I am excited about the prospect of being part of a team that prioritizes patient-centered care.

In addition to my nursing skills, I bring strong communication abilities, attention to detail, and a passion for continuous learning. I am eager to further develop my skills while contributing to the well-being of your patients and supporting the goals of [Facility/Company Name].

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team. Please feel free to contact me at [your phone number] or [your email address] to schedule a conversation.

Warm regards,
[Your Name]