

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Licensed Vocational Nurse (LVN) position at [Institution/Organization Name] as advertised on [where you found the job listing]. With my [number] years of nursing experience, coupled with my strong commitment to patient care and professional development, I believe I would be a valuable asset to your team.

Throughout my career, I have demonstrated a passion for providing high-quality medical care. My training at [Nursing School/Program Name] equipped me with the skills necessary to thrive in the demanding environment of [specific area of nursing, if applicable]. I have experience in [mention relevant skills or experiences], which has prepared me to meet the diverse needs of patients effectively.

I am particularly drawn to [Institution/Organization Name] because of [specific reason related to the organization or its values]. I admire your dedication to [specific aspect of the organization, such as patient care, community service, etc.], and I am eager to contribute to this mission by delivering exceptional care to patients.

Enclosed with this letter is my resume, which provides further insight into my qualifications. I would be thrilled to discuss my application in more detail and explore how I can contribute to the continued success of [Institution/Organization Name]. Thank you for considering my application. I look forward to the opportunity to speak with you soon.

Sincerely,

[Your Name]

[Attachment: Resume]