

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
Lucknow University
[University Address]
Lucknow, Uttar Pradesh, [Pin Code]

Dear Admissions Officer,

I hope this letter finds you well. I am writing to inquire about the various courses offered at Lucknow University for the upcoming academic session. I am particularly interested in [mention specific field or program, e.g., undergraduate, postgraduate, etc.], and would appreciate more information regarding the admissions process, eligibility criteria, and any important deadlines.

Additionally, I would like to know about the availability of scholarships and financial aid for prospective students.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]