

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

To,

The Admission Office,
Lucknow University,
[University Address]

Lucknow, Uttar Pradesh, [PIN Code]

Subject: Application for Admission to [Specify Course]

Respected Sir/Madam,

I hope this letter finds you well. I am writing to express my interest in applying for admission to the [Specify Course, e.g., Bachelor of Arts in English] program at Lucknow University for the academic year [Specify Year].

[Briefly introduce yourself and your academic background. Mention any qualifications and achievements relevant to the course.]

I have thoroughly researched Lucknow University and am impressed by its academic offerings and vibrant campus life. I believe that this program aligns perfectly with my career goals and interests.

Enclosed with this letter are the required documents, including my completed application form, academic transcripts, and [any other necessary documents].

I would be grateful for the opportunity to discuss my application further. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]