

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Company Registration Office]
[Office Address]
[City, State, Zip Code]

Subject: Application for Limited Company Registration

Dear [Registrar's Name or "To Whom It May Concern"],

I am writing to formally apply for the registration of a limited company under the name [Proposed Company Name].

Company Details:

- ****Company Name****: [Proposed Company Name]
- ****Nature of Business****: [Brief description of the business activities]
- ****Registered Office Address****: [Address where the company will be registered]
- ****Directors****: [Names and addresses of the directors]
- ****Shareholders****: [Names and addresses of the shareholders]

Enclosed are the following documents to support my application:

1. Memorandum of Association
2. Articles of Association
3. Form [specific form number]
4. Proof of Identification for Directors and Shareholders
5. [Any other relevant documents]

I confirm that the information provided is accurate and that I understand the responsibilities associated with operating a limited company.

Thank you for considering this application. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company Name, if applicable]