

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Application for LZ Visa

Dear [Consul/Specific Officer's Name],

I am writing to formally apply for an LZ visa to [country] for the purpose of [reason for visa application].

I would like to provide some personal background information to support my application:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Duration of Stay: [Proposed duration of stay]
- Purpose of Visit: [Brief description of why you wish to visit]

I have attached all necessary documentation, including:

1. Completed visa application form
2. Passport-sized photographs
3. Proof of accommodation
4. [Any other supporting documents]

I assure you that I will comply with all the regulations during my stay and return to [your home country] before the expiration of my visa.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]