

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Application for LZ Visa

Dear [Consul/Embassy Official's Name],

I am writing to formally apply for an LZ Visa to [Specify purpose of the visit, e.g., "engage in work/training," "join family," etc.] in [Country].

1. **\*\*Personal Information:\*\***

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Expiration Date of Passport: [Expiration Date]

2. **\*\*Purpose of Visit:\*\***

[Provide a detailed explanation of the purpose of your visit, including any relevant information such as duration, location, and activities planned.]

3. **\*\*Supporting Documents:\*\***

I have enclosed the following documents to support my application:

- Completed visa application form
- Passport-sized photographs
- Valid passport (with copies)
- Proof of financial means (e.g., bank statements)
- Letter of invitation from [name of host or organization]
- [Any other relevant documents]

4. **\*\*Contact Information:\*\***

I can be reached at [your phone number] or [your email address] for any additional information or documentation you may require.  
Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]