

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title]  
[Company/Organization Name]  
[Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in the Licensed Practical Nurse (LPN) position at [Company/Organization Name] as advertised [mention source, e.g., on your website, job board, etc.]. With my educational background and hands-on clinical experience, I am excited about the opportunity to contribute to your team and provide quality care to patients.

I graduated from [Your Nursing Program] with a diploma in Practical Nursing and have [number] years of experience working in [specific setting or area, e.g., hospitals, long-term care facilities]. During my time at [Previous Employer or Internship], I developed skills in patient care, medication administration, and effective communication with healthcare teams. My commitment to patient-centered care and continuous professional development aligns well with the values of [Company/Organization Name].

I am particularly drawn to this position because [mention specific reason related to the company or role]. I believe that my background in [mention any relevant skills or experiences] will allow me to excel in this role and enhance the well-being of the patients.

I have attached my resume for your review, and I would appreciate the opportunity to discuss how my skills and experiences align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to [Company/Organization Name] and am eager to bring my dedication to excellent patient care to your organization.

Warm regards,  
[Your Name]