

****Resume Template for LPN****

****[Your Name]****

[Your Address]

[City, State, Zip]

[Your Phone Number]

[Your Email Address]

[LinkedIn Profile (optional)]

****Objective****

Compassionate and dedicated Licensed Practical Nurse (LPN) with over [X years] of experience in diverse healthcare environments. Eager to contribute to [Hospital/Facility Name] by providing high-quality patient care and support to healthcare teams.

****Education****

****[Your Nursing School]****, [City, State]

Diploma in Practical Nursing, [Month, Year]

****Certifications****

- Licensed Practical Nurse, [State License Number], [Year]

- CPR/First Aid Certified, [Year]

- [Any other relevant certifications]

****Professional Experience****

****[Current or Most Recent Employer]****, [City, State]

****Licensed Practical Nurse****, [Month, Year] - Present

- Provide compassionate care to patients by administering medications and monitoring vital signs.

- Collaborate with RNs and physicians to create and implement patient care plans.

- Educate patients and their families on health conditions and preventive care strategies.

****[Previous Employer]****, [City, State]

****Licensed Practical Nurse****, [Month, Year] - [Month, Year]

- Assisted in routine and emergency care for patients in a fast-paced environment.

- Documented patient information and vital signs accurately to ensure continuity of care.

- Participated in team meetings to discuss patient care strategies and improve service delivery.

****Skills****

- Patient Care & Communication

- Medical Terminology

- Knowledge of Electronic Health Records (EHR)

- Infection Control Procedures

- Time Management & Organizational Skills

****References****

Available upon request.

****Cover Letter Template for LPN****

[Your Name]

[Your Address]

[City, State, Zip]

[Your Phone Number]
[Your Email Address]
[Date]
[Employer's Name]
[Hospital/Facility Name]
[Address]
[City, State, Zip]

Dear [Employer's Name],

I am writing to express my interest in the Licensed Practical Nurse (LPN) position at [Hospital/Facility Name] as advertised on [where you found the job posting]. With my comprehensive training and hands-on experience in nursing, I am confident in my ability to provide exceptional patient care and support the healthcare team effectively.

In my previous role at [Current or Most Recent Employer], I successfully [mention a relevant achievement or responsibility that showcases your skills]. My ability to [mention a skill relevant to the job listing], combined with my dedication to fostering a safe and nurturing environment for patients, makes me an ideal fit for your team.

I admire [Hospital/Facility Name] for [mention something positive about the employer, e.g., commitment to patient care, community involvement, etc.], and I am excited about the opportunity to contribute to your mission. I am particularly drawn to [mention any specific programs or values of the employer that resonate with you].

I welcome the chance to discuss how my background, skills, and enthusiasms align with the needs of your team. Thank you for considering my application. I look forward to the opportunity to speak with you.

Sincerely,
[Your Name]
