

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Facility Name]
[Facility Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the entry-level Licensed Practical Nurse (LPN) position at [Facility Name] as advertised on [where you found the job listing]. I recently completed my LPN program at [Your School's Name] and am eager to begin my nursing career at your esteemed facility. During my clinical rotations, I gained hands-on experience in various healthcare settings, including [mention relevant departments or experiences]. My training has equipped me with essential skills such as patient care, medication administration, and effective communication with both patients and interdisciplinary teams.

I am particularly drawn to [Facility Name] because of [specific reason related to the facility, e.g., its commitment to patient care, community involvement, reputation]. I believe my dedication to providing compassionate care and my eagerness to learn would make me a valuable addition to your team.

Enclosed is my resume, which provides further details about my education and experiences. I would be grateful for the opportunity to discuss how I can contribute to [Facility Name]. Thank you for considering my application. I look forward to the possibility of meeting with you.

Sincerely,
[Your Name]