

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Licensed Practical Nurse position at [Company Name] as advertised on [Job Board/Company Website]. With my nursing diploma and [number] years of hands-on experience in patient care, I am confident in my ability to contribute effectively to your team.

In my previous role at [Previous Employer], I honed my skills in patient assessment, medication administration, and wound care, effectively supporting RNs in delivering high-quality health care. My strong communication skills and compassionate approach to patient care have consistently fostered positive relationships with both patients and their families.

I am excited about the possibility of bringing my unique expertise to [Company Name] and contributing to your mission of providing exceptional patient care. Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and passion for nursing align with the needs of your team.

Sincerely,  
[Your Name]