

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Pag-IBIG Fund Office]
[Office Address]
[City, State, ZIP Code]

Subject: Authorization Letter for Pag-IBIG Loan

Dear [Pag-IBIG Fund Officer's Name],

I, [Your Name], with Pag-IBIG Membership ID: [Your Membership ID], hereby authorize [Authorized Person's Name] to represent me in processing my Pag-IBIG loan application.

The following documents are attached for reference:

1. Copy of my valid ID
2. Copy of the authorized person's valid ID
3. Any other required documents

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]