

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Pag-IBIG Fund Branch Name]
[Branch Address]
[City, State, Zip Code]

Subject: Authorization Letter for Pag-IBIG Loan Approval

To Whom It May Concern,

I, [Your Name], with Pag-IBIG Membership ID [Your Membership ID], hereby authorize [Authorized Person's Name], holding a valid identification number [ID Number of Authorized Person], to act on my behalf regarding my Pag-IBIG loan application.

[Authorized Person's Name] is permitted to submit documents, receive updates, and undertake any necessary actions to facilitate the approval of my loan application.

This authorization is valid until [End Date or 'until the completion of my loan application process'].

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]