

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the [specific position] at GQ, as advertised [where you found the job listing]. With a strong background in [your field/experience] and a passion for [industry or specific aspect related to GQ], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [mention a relevant achievement or responsibility that relates to the position]. I am particularly drawn to GQ's commitment to [something specific about the company or its mission], and I believe my skills in [relevant skills] would make me an asset.

I have attached my resume for your consideration. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to GQ.

Sincerely,
[Your Name]