

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Confirmation of LNG Supply Agreement

We are pleased to confirm the details of our liquefied natural gas (LNG) supply agreement as discussed on [date of discussion].

1. ****Supply Quantity****: [Specify the quantity of LNG to be supplied]

2. ****Delivery Schedule****: [Outline the delivery schedule]

3. ****Pricing Terms****: [Specify the pricing terms]

4. ****Contract Duration****: [State the duration of the agreement]

Please review the enclosed document for any additional terms and conditions. Should you have any questions or require further clarification, feel free to contact us at [your phone number] or [your email address].

We look forward to a successful partnership.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]