

[Your Company Letterhead]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Loan Verification Letter

Dear [Recipient's Name],

This letter is to confirm the loan details for [Borrower's Name] in relation to the loan application number [Loan Application Number].

****Loan Details:****

- ****Loan Amount:**** \$[Amount]

- ****Loan Type:**** [Type of Loan]

- ****Date of Loan Issuance:**** [Date]

- ****Current Balance:**** \$[Balance]

- ****Payment Status:**** [Current/Delinquent]

Please feel free to contact us at [Phone Number] or [Email Address] if you require any additional information or clarification regarding this loan verification.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]