

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Company]  
[Company Address]  
[City, State, Zip]

Dear [Recipient's Name],

We are pleased to inform you that you have been prequalified for a loan.  
Below are the details of your prequalification:

**\*\*Borrower Information:\*\***

Name: [Borrower Name]  
Address: [Borrower Address]  
Phone: [Borrower Phone]  
Email: [Borrower Email]

**\*\*Loan Amount:\*\***

Estimated Loan Amount: \$[Amount]

Loan Type: [Type of Loan]

Interest Rate: [Interest Rate]%

Term: [Loan Term] months/years

**\*\*Prequalification Conditions:\*\***

- Verification of income
- Verification of assets
- Credit report approval

This prequalification letter is based on the information you have provided us and does not guarantee a loan. A full application and supporting documentation will be required for final approval.

If you have any questions or need further assistance, feel free to contact us.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company]  
[Company Phone]  
[Company Email]