

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

Subject: LLC Partnership Agreement

This letter serves to outline the terms of our partnership in [LLC Name] (the "Company"), a limited liability company formed under the laws of [State].

1. ****Formation****: The Company shall be formed and operated in accordance with the laws of [State].

2. ****Purpose****: The purpose of the Company is to [briefly describe the business activities].

3. ****Contributions****: Each partner agrees to contribute to the Company as follows:

- [Your Name]: [Description of contribution]
- [Partner's Name]: [Description of contribution]

4. ****Profits and Losses****: Profits and losses will be allocated as follows:

- [Your Name]: [Percentage]
- [Partner's Name]: [Percentage]

5. ****Management****: The management of the Company will be conducted by [Your Name] and [Partner's Name]. Decisions shall be made by unanimous consent.

6. ****Duration****: The term of the partnership shall commence on [Start Date] and will continue until dissolved as provided herein.

7. ****Dissolution****: The partnership may be dissolved by mutual agreement or as required by law.

Please sign and return a copy of this letter to indicate your acceptance of these terms.

Sincerely,

[Your Name]
[Your Title]

Acknowledged and agreed:

[Partner's Name]

[Date]