

[Your Name]

[Your Address]

[City, State, Zip Code]

[Date]

Dear [Recipient's Name],

Hello! My name is [Your Name]. I am [Your Age] years old and I go to [School Name]. I like to [Your Favorite Activity].

I want to tell you about my favorite animal. It is a [Animal]. It is [Describe the Animal]. I like it because [Reason Why You Like It].

Thank you for reading my letter!

Your friend,

[Your Name]