

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Residency Program Coordinator]
[Institution Name]
[Institution Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the LJC residency program at [Institution Name]. [Briefly introduce yourself and your background]. Throughout my [educational/professional] journey, I have developed a passion for [specific field or specialty], and I believe that participating in this residency will significantly enhance my skills and knowledge. [Discuss any relevant experiences, achievements, or goals]. I am particularly drawn to LJC because of [mention specific attributes of the program, faculty, or institution that align with your goals]. I am eager to learn from and contribute to such a distinguished team. Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,
[Your Name]