

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you well! It's been a while since we last caught up, and I wanted to take a moment to share a few updates from my end.

[Personal update: Talk about something recent in your life, e.g. a new job, a recent trip, or a fun experience.]

Also, I've been thinking about our last adventure together and how much fun we had. [Mention a specific memory or inside joke.] I really miss those times and can't wait until we can create more memories!

How have you been? I'd love to hear all about what you've been up to lately. Are there any new hobbies or projects you've started? Let me know if you want to meet up soon--I'd love to catch up in person.

Take care and write back when you get a chance!

Best,

[Your Name]