

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for Resolution of Gnat Problem

I hope this letter finds you well. I am writing to bring to your attention an ongoing issue regarding a gnat infestation that I have been experiencing at [specific location or property address]. Despite my efforts to address the situation, it has not yet been resolved.

[Briefly describe the nature of the gnat problem, including the duration and any steps you have taken to manage it.]

I would greatly appreciate your assistance in resolving this matter. I believe a more thorough inspection and appropriate mitigation measures would help eliminate the gnat problem effectively.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,
[Your Name]