

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Lembaga Hasil Dalam Negeri Malaysia

[Office Address]
[City, State, Zip Code]

Subject: Acknowledgment of [Subject/Document Name]

Dear Sir/Madam,

I am writing to acknowledge the receipt of your correspondence dated [Date of LHDN Letter] regarding [specific subject or document].

Thank you for your prompt communication. I appreciate the information provided and wish to confirm that I will [any necessary response or action taken].

Should you require further information or clarification, please do not hesitate to contact me at [your phone number] or [your email].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Tax Identification Number]