

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Mortgage Lender's Name]
[Lender's Address]
[City, State, ZIP Code]

Subject: Request for Mortgage Loan

Dear [Recipient Name],

I am writing to formally apply for a mortgage loan with [Lender's Name].
I am interested in financing the purchase of a property located at
[Property Address].

****Introduction:****

- Briefly introduce yourself and your current financial situation.
- State the amount you wish to borrow and the type of mortgage you are seeking (fixed-rate, adjustable-rate, etc.).

****Property Information:****

- Provide details about the property (purchase price, type of property, square footage, etc.).

****Financial Information:****

- Outline your income, employment status, and any other financial obligations.
- Mention any assets that could support your application.

****Conclusion:****

- Express your enthusiasm about the loan opportunity and willingness to provide further documents if necessary.
- Thank the lender for their consideration.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]