

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Loan Servicer's Name]
[Loan Servicer's Address]
[City, State, Zip Code]

Subject: Application for Student Loan Forgiveness

Dear [Loan Servicer's Name or "To Whom It May Concern"],
I hope this letter finds you well. I am writing to formally request forgiveness of my student loans under the [specific forgiveness program name, e.g., Public Service Loan Forgiveness, Teacher Loan Forgiveness, etc.].

My details are as follows:

- Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Account Number: [Your Loan Account Number]

I have met the eligibility criteria for [specific forgiveness program], including [briefly outline the requirements you meet, e.g., years of service, payment history, etc.]. Attached to this letter, you will find the necessary documentation to support my application, including:

1. [List of documents, e.g., employment verification, payment history, etc.]
2. [Any additional documents]

I kindly ask for your consideration of my application, and I am hopeful for a positive response. Please let me know if you require any further information or additional documentation.

Thank you for your attention to this matter.

Sincerely,
[Your Name]