

[Your Company Letterhead]

[Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

Subject: Mortgage Loan Approval Letter

We are pleased to inform you that your application for a mortgage loan in the amount of \$[Loan Amount] has been approved.

Loan Details:

- Loan Amount: \$[Loan Amount]
- Interest Rate: [Interest Rate]%
- Loan Term: [Loan Term] years
- Monthly Payment: \$[Monthly Payment]

Conditions:

- The approval is contingent upon the completion of the following:
 1. Verification of income and employment
 2. Completion of the property appraisal
 3. Title search and insurance

Please provide the requested documents by [Deadline Date] to ensure the timely processing of your loan.

We look forward to assisting you further in this process. If you have any questions, feel free to contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]