

[Your Company Letterhead]

[Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

We are pleased to inform you that your loan application has been approved. Below are the details of your loan:

**\*\*Loan Amount:\*\*** \$[Loan Amount]

**\*\*Interest Rate:\*\*** [Interest Rate]%

**\*\*Loan Term:\*\*** [Loan Term] years

**\*\*Monthly Payment:\*\*** \$[Monthly Payment]

Please review the attached agreement for the terms and conditions associated with your loan. To finalize, please sign and return the agreement by [Due Date].

If you have any questions, feel free to contact us at [Phone Number] or [Email Address].

Thank you for choosing [Your Company Name]. We look forward to serving your financial needs.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Phone Number]

[Your Company Email Address]