```
[Your Company Letterhead]
[Date]
[Borrower's Name]
[Borrower's Address]
[City, State, Zip Code]
Dear [Borrower's Name],
Subject: Loan Approval Confirmation
We are pleased to inform you that your application for a loan in the
amount of [Loan Amount] has been approved. Below are the details of your
loan:
- **Loan Amount**: [Loan Amount]
- **Interest Rate**: [Interest Rate]%
- **Loan Term**: [Loan Term]
- **Monthly Payment**: [Monthly Payment Amount]
- **Start Date**: [Loan Start Date]
Please review the enclosed loan agreement for additional terms and
conditions. If you have any questions or require further information,
feel free to contact us at [Contact Information].
Thank you for choosing [Your Company Name]. We look forward to serving
your financial needs.
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
```