

[Your Company Letterhead]

[Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

Subject: Initial Loan Approval Notification

We are pleased to inform you that your loan application for [Loan Amount] has been initially approved. Below are the details of your loan:

****Loan Type:**** [Type of Loan]

****Loan Amount:**** [Amount]

****Interest Rate:**** [Rate]%

****Loan Term:**** [Term Duration]

****Monthly Payment:**** [Estimated Payment]

This initial approval is subject to the completion of the following conditions:

1. Submission of [Required Documents]
2. Verification of [Verification Requirements]
3. [Any Additional Conditions]

Once these conditions are met, your loan will be finalized. We will contact you shortly to discuss the next steps.

Thank you for choosing [Your Company Name]. If you have any questions, please feel free to reach out to us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Company Phone Number]

[Company Email Address]

[Company Website]