

[Your Company Letterhead]

[Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

Subject: Business Loan Approval Letter

We are pleased to inform you that your application for a business loan in the amount of [Loan Amount] has been approved.

Loan Details:

- Loan Amount: [Loan Amount]
- Interest Rate: [Interest Rate]%
- Term: [Loan Term]
- Monthly Payment: [Monthly Payment Amount]
- Approval Date: [Approval Date]

Please review the enclosed loan agreement, which outlines the terms and conditions of the loan. To proceed, please sign and return the agreement by [Due Date].

If you have any questions or need further assistance, feel free to contact us at [Contact Information].

Congratulations, and we look forward to supporting your business growth!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]

[Company Website]