

[Your Bank's Letterhead]

[Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Subject: Loan Approval Notification

Dear [Borrower's Name],

We are pleased to inform you that your application for a loan amounting to [Loan Amount] has been approved. Below are the details of your loan:

- Loan Type: [Type of Loan]
- Loan Amount: [Loan Amount]
- Interest Rate: [Interest Rate]%
- Loan Term: [Loan Term]
- Monthly Payment: [Monthly Payment]
- Disbursement Date: [Disbursement Date]

Please review the enclosed loan agreement and other documentation. To proceed, sign and return the agreement by [Response Deadline].

Should you have any questions, feel free to contact us at [Bank Contact Information].

Thank you for choosing [Bank Name].

Sincerely,

[Your Name]

[Your Title]

[Bank Name]

[Bank Contact Information]

[Enclosures: Loan Agreement, Terms and Conditions]