

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Service Company Name]
[Service Company Address]
[City, State, Zip Code]

Subject: Notification of Service Appointment for LG Refrigerator

Dear [Service Company Name/Technician's Name],
I am writing to confirm my scheduled service appointment for my LG refrigerator. Below are the details:

****Appointment Date:**** [Insert Date]
****Time:**** [Insert Time]
****Model Number:**** [Insert Model Number]
****Serial Number:**** [Insert Serial Number]
****Issue Description:**** [Briefly describe the issue]

Please let me know if you require any additional information prior to the appointment. I appreciate your assistance and look forward to your visit.

Thank you,
[Your Name]

[Your Signature (if sending a hard copy)]