

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Customer Service

LG Electronics

[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,

I hope this letter finds you well. I am writing to express my feedback regarding my LG phone, model [Model Number], which I purchased on [Purchase Date].

[Briefly describe the issue or feedback: e.g., performance problems, warranty inquiry, feature request, etc.]

I would appreciate your assistance in resolving this matter. Please let me know how I can proceed or if you need any further information from my side.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Phone Number]