

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Liverpool Football Club
Anfield Road
Liverpool, L4 0TH
United Kingdom

Dear Customer Service Team,
Subject: Complaint Regarding [Specific Issue]

I am writing to formally express my dissatisfaction regarding [specific issue, e.g., "the service I received during the recent match on [date]"].
[Provide details of the incident, including any relevant facts and what actions you have taken so far.]

I believe that this experience falls short of the standards expected from Liverpool Football Club. I kindly request [a specific resolution, e.g., "a refund," "an apology," or "reassurance of improved service"].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Membership Number or Customer ID, if applicable]