

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit my LFT (Lateral Flow Test) results as requested. Please find the attached documentation for your review. Should you require any additional information or clarification, feel free to contact me.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]