

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Notification of LLP Registration

Dear [Recipient's Name],

We are pleased to inform you that our Limited Liability Partnership (LLP) has been successfully registered with the [Relevant Authority] under the registration number [Registration Number] on [Registration Date].

Our LLP, named [LLP Name], aims to [brief description of the business purpose or activities]. We look forward to embarking on this exciting journey and are committed to maintaining the highest standards of professionalism and compliance.

Please find attached the registration certificate and relevant documents for your reference.

Thank you for your support, and we hope to collaborate with you in the future.

Sincerely,

[Your Name]
[Your Designation]
[LLP Name]
[LLP Address]
[LLP Contact Information]