

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To

The Registrar of Companies

[Registrar's Address]
[City, State, Zip Code]

Subject: Application for Registration of Limited Liability Partnership (LLP)

Dear Sir/Madam,

I, [Your Name], hereby submit an application for the registration of a Limited Liability Partnership (LLP) under the [Applicable Act/Regulation] for the proposed firm named "[Proposed LLP Name]."

Details of the proposed LLP are as follows:

1. Designated Partners:

- [Partner 1 Name, Address, and DIN]
- [Partner 2 Name, Address, and DIN]

(Add more partners as required)

2. Registered Office Address:

[Office Address]

3. Business Objectives:

[Brief description of the business activities]

4. LLP Agreement:

[A statement confirming the LLP Agreement has been executed]

Enclosed with this letter are the following documents:

1. Prescribed form for LLP registration
2. Identity and address proof of the designated partners
3. Digital Signature of designated partners
4. LLP Agreement

I kindly request you to process this application at the earliest convenience. Should you require any additional information or documents, please do not hesitate to contact me.

Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position (if applicable)]