```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
To,
The Registrar of Companies
[Registrar's Office Address]
[City, State, Zip Code]
Subject: Application for Registration of Limited Liability Partnership
(LLP)
Dear Sir/Madam,
We, the undersigned partners, hereby apply for the registration of our
Limited Liability Partnership as per the provisions of the Limited
Liability Partnership Act, [Year].
1. **Name of the LLP**: [Proposed Name of the LLP]
2. **Registered Office Address**: [Registered Office Address of the LLP]
3. **Details of Partners**:
 - Partner 1: [Name, Address, Identification Number]
 - Partner 2: [Name, Address, Identification Number]
- [Add more partners if applicable]
4. **Business Activities**: [Brief description of the business activities
to be carried out by the LLP]
5. **Capital Contribution**: [Details of capital contributions by each
partner]
Enclosed herewith are the following documents for your kind reference:
1. LLP Agreement
2. Form 2 (Incorporation document)
3. Proof of registered office address
4. Partners' identity and address proof
5. [Any other documents as required]
We request you to process our application and grant us the registration
of our LLP at your earliest convenience.
Thank you for your attention to this matter.
Yours sincerely,
[Your Signature]
[Your Name]
[Designation, if applicable]
[LLP Name]
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