

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Recipient's Name]  
[Recipient's Title/Position]  
[Church Name]  
[Church Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my interest in serving a mission in [desired location] as a member of The Church of Jesus Christ of Latter-day Saints. I am excited about the opportunity to share the gospel and support the local community.

I believe that my skills in [mention any relevant skills or experiences] would be beneficial during this mission. I am eager to learn, grow, and serve alongside other missionaries as we fulfill the call to spread the message of Christ.

Please let me know the next steps in the application process or if you require any additional information from me. I look forward to the opportunity to discuss my mission aspirations further.

Thank you for your time and consideration.

Warm regards,

[Your Name]  
[Your Church Membership Record Number (if applicable)]  
[Contact Information]