

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient's Company Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Letter of Credit Certificate

Dear [Recipient Name],

We are pleased to confirm the issuance of a Letter of Credit in your favor, as per the terms set forth in our agreement dated [Agreement Date]. Below are the details of the Letter of Credit:

Letter of Credit Number: [LC Number]

Issuing Bank: [Bank Name]

Beneficiary: [Beneficiary Name]

Amount: [Amount in Currency]

Date of Issue: [Issue Date]

Expiry Date: [Expiry Date]

Terms and Conditions:

- [List of terms and conditions or refer to the attached document]

Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]