

[Your Name]
[Your Title/Position]
[Your Organization/Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Organization/Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to provide a reference for [Candidate's Name], who is applying for their Licensed Clinical Social Worker (LCSW) credential. I have had the pleasure of working with [Candidate's Name] from [start date] to [end date] at [Your Organization/Company], where I hold the position of [Your Title/Position].

Throughout our time working together, [Candidate's Name] has demonstrated exceptional skills in [briefly describe relevant skills/qualities related to social work]. Their ability to [mention specific competencies, e.g., assess clients, develop treatment plans, etc.] has been invaluable to our team.

One of the most impressive aspects of [Candidate's Name]'s work is their [mention a specific strength/achievement]. For example, [provide a brief example that showcases this strength].

In addition to their clinical skills, [Candidate's Name] is a dedicated professional who embodies the values of social work, including [list relevant values, e.g., empathy, integrity, advocacy]. They have consistently advocated for [specific populations or issues] in our community.

I am confident that [Candidate's Name]'s unique combination of experience, skills, and dedication will make them a valuable asset to any organization. I highly recommend them for the LCSW credential without reservation.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you have any questions or need further information.

Sincerely,

[Your Name]
[Your Title/Position]