

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Congratulations on your graduation! This is a significant achievement, and I am incredibly proud of you. Your hard work and dedication have truly paid off, and I can't wait to see what the future holds for you. As a small token of my appreciation for your accomplishments, I would like to gift you [describe gift briefly]. I hope it brings you joy and serves as a reminder of this special milestone in your life.

Best wishes for the exciting journey ahead. Remember that this is just the beginning, and I am here to support you every step of the way!

Warmest regards,

[Your Name]

[Your Signature (if sending a hard copy)]