

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

RE: Notice of Eviction

This letter serves as a formal notice of eviction pursuant to [state/county] laws. You are hereby given notice that you must vacate the premises located at [Rental Property Address] within [number of days, e.g., 30 days] from the date of this notice due to the following reason(s):

- [Reason 1: e.g., failure to pay rent]
- [Reason 2: e.g., lease violations]
- [Reason 3: e.g., property damage]

If you fail to vacate the property by [specific eviction date], I will initiate legal proceedings to have you removed from the premises.

Please return the keys to the property and any other materials belonging to the rental unit upon your departure.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]