

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this message finds you well. I am writing to inform you about the late submission of my homework for [Subject/Class Name] that was due on [Due Date].

Unfortunately, [briefly explain the reason for the late submission, e.g., illness, family issue]. I understand the importance of timely submissions and sincerely apologize for any inconvenience this may have caused.

I have completed the assignment and am submitting it now. Thank you for your understanding and for your continued support.

Sincerely,

[Your Name]
[Your Grade/Class]