

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

Subject: Rental Agreement for [Property Address]

I, [Your Name], am writing to express my intent to rent the property located at [Property Address] for the duration of [start date] to [end date].

Please find below the details of our proposed rental agreement:

1. **\*\*Rental Amount\*\***: [Specify the amount]
2. **\*\*Deposit\*\***: [Specify the amount]
3. **\*\*Payment Method\*\***: [Specify the method]
4. **\*\*Utilities\*\***: [Specify who is responsible for utilities]
5. **\*\*Maintenance Responsibilities\*\***: [Define responsibilities]

I appreciate your consideration and look forward to your confirmation of this rental agreement. Please feel free to reach out if you have any questions or require further information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]