

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office

[KZN School Name]
[School Address]
[City, State, Zip Code]

Dear Admissions Committee,
Subject: Appeal for Admission

I hope this letter finds you well. I am writing to formally appeal the decision regarding my child's admission to [KZN School Name] for the [specific academic year/term]. We believe that [Child's Name] would greatly benefit from the opportunities offered at your esteemed institution.

[Briefly explain the circumstances of the admission decision and any relevant background information about your child, such as academic achievements, extracurricular activities, or special circumstances.]
We respectfully request that you reconsider our application based on [specific reasons for your appeal--emphasizing your child's strengths and how they align with the school's values and mission].

Thank you for taking the time to review our appeal. We appreciate your consideration and look forward to your favorable response.

Sincerely,

[Your Name]
[Your Relationship to the Child]
[Child's Name and Current School]