

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Kentucky Department of Revenue
501 High Street
Frankfort, KY 40601

Subject: Inquiry Regarding Delayed State Tax Refund

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my Kentucky state tax refund for the tax year [insert year]. I filed my return on [insert filing date] and was expecting to receive my refund by [insert expected date]. However, as of today, I have not yet received it.

My details are as follows:

- Name: [Your Name]
- Social Security Number: [Your SSN]
- Tax Year: [insert year]
- Refund Amount: [insert amount]

I would appreciate any information you can provide regarding the status of my refund and any potential reasons for the delay. If there are any additional forms or documentation required from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]