

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Kentucky Department of Revenue  
200 Fair Oaks Lane  
Frankfort, KY 40620

Subject: Kentucky State Tax Refund Notification

Dear [Taxpayer's Name],

We are writing to inform you about the status of your Kentucky State Tax Refund for the tax year [Year].

Your tax return (Form [Form Number]) was received on [Date of Receipt], and our review process is now complete. You are eligible for a refund of [Refund Amount].

The refund will be processed within [number of weeks] weeks, and you should expect to receive it via [Method of Refund, e.g., direct deposit, check] by [Expected Date].

If you have further questions regarding your tax refund, please contact us at [Contact Number] or visit our website at [Website URL].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

Kentucky Department of Revenue