

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]

Kentucky Real Estate Commission

[Commission Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Eligibility Confirmation for Kentucky Real Estate License

I hope this letter finds you well. I am writing to formally request confirmation of my eligibility for a Kentucky real estate license. I have completed the required coursework and am eager to take the necessary steps to further my career in the real estate industry.

Below are my details for your reference:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Last Four Digits Only]
- Address: [Your Address]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]

I have completed the following real estate pre-licensing education:

- Course Title: [Course Title]
- Institution: [Institution Name]
- Completion Date: [Completion Date]

I am fully prepared to comply with all requirements and submit any necessary documentation. Please let me know if there are additional steps I need to take or forms I need to complete to expedite this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]