

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Kentucky Real Estate Commission

[Commission Address]
[City, State, Zip Code]

Dear Kentucky Real Estate Commission,

Subject: Letter of Explanation for Real Estate License Application

I am writing to provide an explanation regarding my application for a Kentucky real estate license. Currently, I am aware that my background includes [briefly state any relevant issues, such as prior convictions, disciplinary actions, or other concerns that may need explanation].

[Provide a detailed explanation of the situation, including dates, circumstances, and any steps taken for remediation. Highlight any rehabilitation, changes in your behavior, or lessons learned that demonstrate your commitment to ethics and professionalism.]

I understand the importance of maintaining a high standard of integrity in the real estate industry. I assure you that I am dedicated to upholding these standards and contributing positively to the profession. Thank you for considering my application. I appreciate your time and the opportunity to explain my circumstances.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]